



Hamilton/Burlington
Society of Architects

HBSA ACHIEVEMENT IN ARCHITECTURE AWARDS 2018

SUBMISSION FORM

PROJECT

Project Name: _____

Project Address: _____

Completion Date: _____

LEAD FIRM/AUTHOR (to whom the architectural design should be credited)

Name*: _____

License Number OAA (for built works): _____

Contact Name _____

Address: _____

City/Province/Postal Code _____

Telephone Number: _____

Email Address: _____

***If a joint venture please indicate both firms names as you would like the project credited. Identify associate firms on next page.**

APPLICANT MAKING THIS SUBMISSION (if different from above)

Name: _____

Telephone Number: _____

Email Address: _____

ASSOCIATE FIRM(S)/AUTHOR(S)

Name: _____

Contact Name _____

Address: _____

City/Province/Postal Code _____

Telephone Number: _____

Email Address: _____

CLIENT

Name: _____

Contact Name _____

Address: _____

City/Province/Postal Code _____

Telephone Number: _____

Email Address: _____

OTHERS (Engineers, Landscape Architects, Interior Designers etc) (if applicable, attach additional sheets as required)

Name: _____

Contact Name _____

Address: _____

City/Province/Postal Code _____

Telephone Number: _____

Email Address: _____

GENERAL CONTRACTOR (if Applicable)

Name: _____

Contact Name _____

Address: _____

City/Province/Postal Code _____

Telephone Number: _____

Email Address: _____

CATEGORY

- Heritage or Adaptive Re-Use**
- Renovation Residential**
- Renovation Mixed Use/Commercial**
- Renovation Institutional**
- New Residential**
- New Mixed Use/Commercial**
- New Institutional**
- Proposal or Study**

PHOTOGRAPHER (if Applicable) *Confirmation of publication permission is solely the responsibility of the Applicant.*

Name: _____

Contact Name _____

Address: _____

City/Province/Postal Code _____

Telephone Number: _____

Email Address: _____

List of Images

The Key List of Images (10 maximum) should include image file name, a brief description and photographer credits where applicable for each image provided. (attach additional sheets if required)

Image File Name (Example SmithHouse01title.jpg)	Brief Description	Photographer

Complete Entry Checklist

- ___ **Completed and Signed Submission Form**
- ___ **Project Summary – Max 500 words**
- ___ **Project Description – Max 6 pgs + title pg, 1200 words**
- ___ **Digital Images, Max 10, JPEGs, files named**
- ___ **Entry Fee cheque for \$100.00 mailed to GAI**
- ___ **No firm or architect identification on Summary, Description or Images**

Terms and Conditions Governing the Application and Award Process

By submitting an application for consideration for an Award, the individual architect/applicant and any affiliated partnership or corporation involved in the application or in any project that is the subject of the application, (herein collectively referred to as the "Applicant") agree to the following terms and conditions governing the application and the Award process.

RELEASE: The Applicant releases and discharges the Hamilton Burlington Society of Architects (HBSA, and their directors, officers, agents, jurors, and representatives (herein collectively referred to as the "Releasees") from any existing or future claims of any kind whatsoever in connection with the application, the Award process or any project that is the subject of the application (the "Project"), including but not limited to any claims relating to any plans, designs, specifications, or documents relating to the Project or any review or comment upon same; and the Applicant agrees not to commence any legal proceedings against any person who may claim contribution, indemnity or other relief against any of the Releasees in respect of any such matter.

NO REPRESENTATION OR WARRANTY: Notwithstanding that the receipt and review of applications and related materials may involve an assessment or opinion as to the architectural merits of the work submitted, neither the HBSA, nor their directors, officers, agents, jurors, or representatives, makes any representation or warranty or assumes any responsibility whatsoever, to the Applicant or to any Third Party, with respect to the Project that is the subject of the application, or with respect to any plans, designs, specifications, or documents relating thereto.

DISCLAIMER OF LIABILITY TO APPLICANT AND THIRD PARTIES: Any comments and any awards that may be made or given by or on behalf of HBSA, their directors, officers, agents, jurors, or representatives, with respect to any Project that is the subject of an application for an Award, are for the sole purpose of determining the successful applicant(s) in the Award process, and are not intended to be relied upon by the Applicant or by any Third Party, for any other purpose whatsoever. Any use which a Third Party makes of any such comments or awards, and any reliance placed thereon,

or decisions to be made based on any such comments or awards, are the responsibility of such Third Parties. The HBSA and their directors, officers, agents, jurors and representatives accept no responsibility for damages, if any, suffered by any Third Party as a result of decisions made or actions based on any comments or awards made by or on behalf of the HBSA.

Declaration

I certify that the information in this submission is accurate and that where required the roles of the project team are accurately identified and described.

I have read, understand and agree with the terms and requirements outlined in the 2018 HBSA Achievement in Architecture Awards Call for Entries and Submission Form.

Project Name: _____

Signature _____

Print name and date _____